

ADDERBURY PARISH COUNCIL STAFFING COMMITTEE

TUESDAY 21 MARCH 2023

Clerk & Responsible Financial Officer

Theresa Goss

3 Tanners Close

Middleton Cheney

Banbury, OX17 2GD

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14 March 2023

Membership: Councillors Diane Bratt, Oliver Ighani, Ann Lyons and Lucy Wells

Dear Councillor,

A meeting of the Parish Council's Staffing Committee will be held on **Tuesday 21 March 2023** at **7.30pm** at **Church House, High Street, Adderbury** to transact the business set out in the Agenda below, and you are summoned to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome members of the public to the meeting and advise on the procedure for the recording of meetings.
2. **Appointment of Chairman 2022/2023** – To appoint a Chairman of the Committee for 2022/2023.
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

4. **Minutes & Matters Arising** – To consider the minutes of the meeting held on 24 March 2022 and any matters arising from those minutes. **(Attached)**
5. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 6 on the grounds that it could involve the likely disclosure of private and confidential information.
6. **Staffing** – To consider the appraisal and salary review for 2023/2024 for the Clerk & Responsible Financial Officer.